



2019 SPECTRA FOOD SERVICE NEW APPLICATION INSTRUCTIONS

2019 Fair Date: August 30, 2019 – September 22, 2019. Celebrate decades of cultural phenomena as the 2019 LA County Fair Goes Pop! From art to clothes to technology and toys, the Fair takes a deep dive into Pop Culture, with a spotlight on Los Angeles' influence. Immerse yourself in delight, décor and doohickeys from the 1950s on – frozen dinners, Elvis the Pelvis, the squawk box, space flight, disco, Andy Warhol, Electric cars and phones made for yapping that also set the toes a tappin'. The Fair is where nostalgia and relevancy collide!

Application deadlines are as follows:

New vendors: May 31, 2019 (\$50 processing fee)

All Food & Beverage locations are subject to availability. **Incomplete applications will not be accepted.**

Decisions to contract for Food & Beverage shall be at the sole discretion of Spectra Food Service. All applications will receive due consideration.

Spectra Food Service does not guarantee you'll get the location or products requested. The application does not automatically reserve space.

You will receive an email from Spectra Food Services and Hospitality with an acceptance or decline one month after application deadline date. If you receive a contract please read it in its entirety.

All outside locations are required to have a trailer or cart set up and be Los Angeles County Health Department approved.

A \$50.00 non-refundable application processing fee must be included with your application. If you are applying for more than one location, the processing fee is not required for each location; cash or check will only be accepted.

1. Each vendor must have approved cash register or POS
2. Each vendor must be prepared to accept credit cards
3. Rent percentages 28% to 32% depending on locations
4. Deposit will be determined at time of booking
5. List menu items with sales tax included
6. Spectra will collect sales tax and pay sales under Spectra's permit number
7. New applicants must submit a recent photo of trailer or cart
8. If accepted you will need to provide a copy of ServSafe certificate/ CA food handlers card
9. If accepted you will need to provide a copy of California Seller's Permit
10. If accepted you will be required to sell only Coca Cola products
11. Spectra Food Service and Hospitality will set soda/water pricing

Deposits listed below are due at signing of contract:

New Vendor: \$1,500 – \$2,500 (depending on the location and size of the trailer)

Location Includes:

Basic electricity – 220v 70amps
Water
Sewer
Staff admission and parking passes

Additional Charges:

LA County Health Permit
Internet
Canopies
Storage Sheds
Electricity over 220v-70amps

- **Insurance:** Participant at time of signed contract shall provide Spectra Food Service and Hospitality with ***Original Certificate of General Liability Insurance Policy*** with the following:
General Liability in the amount of \$1,000,000.00
Personal Property in the amount of \$1,000,000.00

Certificate Holder:

Spectra Food Service and Hospitality and LA County Fair Association.

Additional Insured:

The policy shall name Spectra, Fairplex, County of Los Angeles, and Los Angeles County Fair Associations, the LA County Fair and their agents and/or employees

Additional Insured Address:

1101 W. McKinley Ave
Pomona, CA 91768

- **Worker's Compensation Insurance Certificate:** Every vendor shall maintain worker's compensation insurance for all of its employees working at the Fair or on Fair property as required by California law. A certificate of said insurance must be kept on file with the Spectra Food Service and Hospitality. If you do not require or are exempt from carrying worker's compensation insurance under California law, you must file a letter with proof of such exemption with the Spectra Food Service and Hospitality as required above in place of the certificate of insurance, but you must obtain such insurance if the basis for its exemption subsequently is no longer applicable. For more information visit the ***California Department of Industrial Relations Division of Workers Compensation website***
- **CA Seller's Permit:** Every seller is required to have a valid resale number in order to conduct business. This may be obtained in person or by mail at any State Board of Equalization office. Must be submitted with application.
- **ServSafe Certificate:** A copy of Serve Safe Certificate must be submitted with application.
- **LA County Health Permit:** Every seller is required to have a temporary health permit. Permits will be issued through Spectra Food Service & Hospitality once accepted.

Thank you for your interest and contribution to our world-class event. LA County Fair, with the aid of your partnership, will enrich lives while creating unique and memorable experiences.

Attractions like your delicious food and unique beverages are what make the LA County Fair extraordinary for our guests. We appreciate your choice in LA County Fair for your next place of business and we look forward to a very successful 2019 Fair.

All of the above information is subject to change.